



Dear parent/guardian,

As you are aware our 3<sup>rd</sup> year students will sit their mock exams from Tuesday 30<sup>th</sup> January to Thursday the 8<sup>th</sup> February 2018 inclusive. During these two weeks, the students take papers in each subject under real exam conditions. This is a great opportunity for students to practise exam technique and to identify their own strengths and weaknesses in each subject before the actual state exams in June.

A huge amount of preparation and resources are required to run the mock exams. Therefore, in order to ensure smooth operation, the mock exam regulations have been explained to students. It is imperative that all students are punctual for these exams. All students should be **seated** at their desk in the exam centres **ten minutes before the start of each scheduled exam**. A copy of the mock timetables and mock exam regulations is available on our school website ([www.colaiistedelacy.ie](http://www.colaiistedelacy.ie)) and on the back of this sheet.

We have asked all of our exam students to go through their timetables with their parents/guardian and highlight for you the times when they do not have an exam. During such times, students are welcome and encouraged to come to school and study at their desk in the exam centres. However, if you wish to allow your son/daughter to study at **home** when they don't have an exam, then we kindly ask that you give them written permission in their school journal. These notes will cover the duration of the mocks only and will be checked on the first day (Tuesday 30<sup>th</sup> January). All students have been advised that if they have such a note, that they then follow the usual school procedure and sign in/out at reception.

Finally, may we take this opportunity to wish all students the best of luck with the mock exams and encourage them all to strive to achieve their full potential.  
Kind regards,

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Janice Corrigan & Barry O Higgins



# Mock Exam Regulations

**All students should be in their places in their examination centre BEFORE 8:55 am in the morning and the relevant time (see exam timetable) in the afternoon.** Students will have their lunch in the examination centre.

**Students will not be allowed to take their places if they arrive late.**

Please be in your place in good time for each exam.

No communication with other students is permitted once any students have commenced an exam. Students who attempt to copy will have their papers cancelled and be subject to disciplinary action.

Please make sure you have all the equipment you need with you e.g. calculators, pens, pencils, mathematical sets, colours, and rulers...etc.

If you have a question or request for more paper etc, please raise your hand and the supervising teacher will come to you. Do not leave your desk at any stage.

No student may leave the exam centre before the end of an exam.

**No Mobile Phones may be visible or on or used in any way during Exams.**  
**No Exceptions!**

Only in exceptional circumstances will any student be allowed to the toilet. Only the 'Teacher in Charge' may give permission to leave the exam centre for any reason.

No food is allowed into rooms - water only is permitted

Please do not write on your name label.

Please wait at the end of each exam until all papers have been collected before leaving your desk.

*Thank you for your cooperation and the best of luck in your exams!*



## JUNIOR CERTIFICATE TIMETABLE 2018(Student Edition)

DATE	Session 1	Session 2
Tues 30 <sup>th</sup> Jan	English (H) 0900 - 1100 English (O) 0900 - 1100	CSPE 1115 – 1315
Wed 31 <sup>st</sup> Jan	Irish I (H) 0900 - 1100 Irish I (O) 0900 - 1100	Irish II 1115 - 1315 (Higher Only)
Thurs 1 <sup>st</sup> Feb	Geography (H/O) 0900 - 1100	Maths I (H) 1115 - 1445 Maths I (O) 1115 - 1445
Fri 2 <sup>nd</sup> Feb	Maths II 0900 - 1130 Maths II 0900 – 1130	Science (H/O) 1145 - 1445
Mon 5 <sup>th</sup> February	Business I (H/O) 0900 - 1200 Tech.Graphics (H/O) 0900 – 1200	
Tues 6 <sup>th</sup> February	Business II (H/O) 0900 - 1100	Music (H/O) 1115 - 1315 MT. Wood (H/O) 1115 - 1315
Wed 7 <sup>th</sup> February	History(H/O) 0900 - 1130	French (H/O) 1315 - 1545 Spanish (H/O) 1315 – 1545
Thurs 8 <sup>th</sup> February	Home Economics (H/O) 0900 – 1130	

**Please read carefully Examination Rules & Regulations on the back of this sheet**

**(PTO ►)**